

**City of Aberdeen**  
**Police Officer**  
**Self-Assessment Checklist**

The Aberdeen Police Department conducts a thorough investigation on all candidates considered for employment. The investigation includes the following: completion of personal history packet; background investigator interview; polygraph examination; psychological examination; medical examination; drug screen testing; personal history evaluation; criminal record evaluation; driving record evaluation; financial history evaluation; and professional history evaluation.

The following checklist of requirements is being provided to assist you in determining your eligibility status:

- You are a citizen of the United States.
- You can read and write the English language.
- You are at least 21 years of age or will be at the anticipated date of hire.
- You have a valid Washington State Driver's License or have a valid driver's license from another state and are eligible to obtain a Washington State Driver's License.
- You have a good driving record for the past 5 years.
- You have received a high school diploma or G.E.D.
- You have no felony conviction.
- You have no gross misdemeanor or misdemeanor convictions involving moral turpitude.
- You have no other misdemeanor convictions in the past 5 years.
- You have no "convictions" for any crime of Domestic Violence in accordance with R.C.W. 9A.04.040 since July 1, 1993.
- You have not used or possessed any illegal controlled substances in the past five years.
- You have never sold or possessed illegal narcotics.
- If you were in the Armed Forces, you were discharged under honorable conditions.

**If you were unable to check any of the above items you are not eligible for employment.**

Additionally, the following are other reasons why applicants have not been accepted for employment and/or have had their names removed from the eligibility list – each being based on a case-by-case basis:

- Conduct not compatible with City employment, whether or not it amounts to a crime
- Credit history which reflects poor responsibility
- Work history which reflects poor performance
- Use of illegal controlled substances beyond the above 5 year requirement
- Alcohol or drug abuse
- Unable to pass the polygraph, psychological, drug screening or medical examinations
- Unable to pass the Washington State Criminal Justice Training Commission physical agility tests

**DECEPTION AT ANY STAGE OF THE EMPLOYMENT PROCESS IS GROUNDS FOR IMMEDIATE DISSMISSAL  
FROM CONSIDERATION.**