



CITY OF ABERDEEN
Washington
Since 1884

City Council Meeting Minutes

Aberdeen City Hall • Council Chambers

200 E. Market Street
Aberdeen, WA 98520

Aberdeenwa.gov

Meeting Date: April 26, 2023

Location: The physical location of the Council Meeting was at Aberdeen City Hall, Council Chambers, 200 E. Market Street, Aberdeen, Washington. The meeting was conducted as a hybrid meeting with in-person, virtual and telephonic participation options.

COUNCIL MEETING

Call to Order:

The regular meeting of the Aberdeen City Council was called to order at 6:30 P.M. by Mayor Schave

Roll Call:

Ellis, Francy, Gakin, Lawrence, Kachman, Maki, Morrison, Pieraccini, Ross, Shaw, Sidor, Taylor & Mayor Schave

Flag Salute

Approval of the Agenda

Motion by Council President Kachman, seconded by Councilmember Sidor to amend the agenda, adding a sixth item under Special Agenda Items appointing Denver Robbins to the Grays Harbor Historical Seaport Board. Carried by voice vote, as amended.

Public Comment – Agenda Items:

Public Comment Period opened. No Comments taken

Consent Agenda

Motion by Council President Kachman, seconded by Councilmember Pieraccini to approve the consent agenda. Carried by voice vote.

Presentations:

- Deputy Chief Andy Snodgrass – APD and AHS criminal justice classes
- Mike Folkers – Port of Grays Harbor Terminal 4 Expansion project

Mayor's Report

Council Reports

Motion by Council President Kachman, seconded by Councilmember Ross to cancel the scheduled City Council meeting for May 31, 2023. Carried by voice vote.

Requests for Council Action

Finance:

No report from Finance

Public Safety: Chair report by Councilmember Ross

Report from Public Safety and IT requesting the City Council authorize the Mayor to sign the agreement to allow the use of the City's Verizon contract and AVL infrastructure by Grays Harbor Fire District 2. **Motion by Councilmember Ross, seconded by Councilmember Morrison to approve the request. Carried by voice vote.**

Public Works:

Request from Public Works and the Public Works Director recommending that the City Council award the Bench Drive Pump Station Replacement project to Custom Water Solutions. **Motion by Councilmember Shaw, seconded by Councilmember Lawrence to approve the request. Carried by voice vote.**

Request from Public Works and the Public Works Director recommending that the City Council approve the award of the timber sale to Blue Diamond Timber. **Motion by Councilmember Shaw, seconded by Councilmember Lawrence to approve the request. Discussion. Carried by voice vote.**

Special Items

Request from Personnel and the Finance Department recommending that the City Council authorize the request from Finance to hire a temporary employee through Express to assist with coverage during an upcoming medical leave of absence for the period of June 1, 2023 through September 30, 2023, not to exceed 12 weeks (480 hours). **Motion by Council President Kachman, seconded by Councilmember Sidor to approve the request. Carried by voice vote.**

Request from Personnel and the Human Resources Director recommending that the City Council adopt the job descriptions and classifications for Custodian I and Custodian II and authorize the recruitment for one position. **Motion by Council President Kachman, seconded by Councilmember Pieraccini to approve the request. Discussion. Carried by voice vote.**

Request from Personnel and the Human Resources Director recommending that the City Council adopt the revised job description of the Accountant II position effective April 1, 2023. **Motion by**

Council President Kachman, seconded by Councilmember Pieraccini to approve the request. Carried by voice vote.

Request from Personnel and the Human Resources Director recommending that the City Council approve the request to promote Lisa Nicklas to an Accountant II effective April 1, 2023. **Motion by Council President Kachman, seconded by Councilmember Pieraccini to approve the request. Carried by voice vote.**

Ordinances/Resolutions

The Finance Committee is requesting the City Council adopt a Resolution that approves an Electronic Funds Transfers policy. The council at the last meeting requested a revision to the policy that includes a verification process for changes to payee accounts. **Motion by Councilmember Pieraccini, seconded by Councilmember Sidor to approve the request. Carried by voice vote.**

Resolution 2023 -13

Discussion Item: The City Administrator is requesting the City Council consider the adoption of a resolution that approves an Electronic and Digital Signature policy. If approved, she will bring back to the next meeting for approval.

Adjournment:

Motion by Councilmember Ross, seconded by Councilmember Kachman to adjourn.

The meeting adjourned at 7:32 p.m.

Becca Anderson, DEPUTY CITY CLERK

Pete Schave, MAYOR