



Meeting Date: April 12, 2023

Location: The physical location of the Council Meeting was at Aberdeen City Hall, Council Chambers, 200 E. Market Street, Aberdeen, Washington. The meeting was conducted as a hybrid meeting with in-person, virtual and telephonic participation options.

COUNCIL MEETING

Call to Order:

The regular meeting of the Aberdeen City Council was called to order at 6:30 P.M. by Mayor Schave.

Mayor Schave asked for a moment of silence recently deceased for John Straka.

Roll Call:

Ellis, Francy, Gakin, Lawrence, Kachman, Morrison, Pieraccini, Ross, Shaw, Sidor, Taylor & Mayor Schave

Motion by Council President Kachman, seconded by Councilmember Sidor to excuse Councilmember Maki. Carried by voice vote.

Councilmember Maki joined the meeting via zoom.

Council President Kachman rescinded her motion to excuse since Councilmember Maki is president in the meeting.

Flag Salute

Approval of the Agenda:

Motion by Council President Kachman, seconded by Councilmember Pieraccini to amend the agenda, adding a discussion item under Public Safety regarding an Ordinance on Controlled Substances as well as adding a resolution under Public Works. Carried by voice vote, as amended.

Consent Agenda:

Motion by Council President Kachman, seconded by Councilmember Ross to approve the consent agenda. Carried by voice vote.

Public Comment – Agenda Items:

Public Comment Period opened. No Comments taken.

Presentation by Alexandra Kenyon regarding Elections 101.

Mayor's Report

Council Reports:

Motion by Councilmember Sidor, seconded by Councilmember Morrison to change the voting procedure to include asking for any abstained. Discussion. Motion to rescind previous motion by Councilmember Sidor, seconded by Councilmember Morrison. Rescinded by voice vote.

Staff Reports:

City Administrators Report

Report from Parks Director Barnum

Requests for Council Action

Finance:

Request from Finance to approve the City-Wide Electronic Fund Transfer Policy. **Motion by Councilmember Pieraccini, seconded by Councilmember Sidor to approve the request. Discussion. Motion to table this item by Council President Kachman, seconded by Councilmember Shaw. Discussion. Carried by voice vote.**

Council Discussion Item – Estimated building improvement costs for 118 W Wishkah Street.

Public Safety: Chair report by Councilmember Ross

Request from Public Safety and the Fire Chief recommending that the City Council authorize the Mayor to sign an Interlocal Agreement between the City of Aberdeen and Grays Harbor Fire District #2 for joint structure fire response. **Motion by Councilmember Ross, seconded by Councilmember Morrison to approve the request. Carried by voice vote.**

Request from Public Safety and the Fire Chief recommending that the City Council allow the Fire Department to enter into an agreement with Public Consulting Group for the purposes of completing the required Medicare Ground Ambulance Data Collection Survey. **Motion by Councilmember Ross, seconded by Councilmember Morrison to approve the request. Discussion. Carried by voice vote.**

Request from Public Safety and the Fire Chief recommending that the City Council authorize the Mayor to sign the Mobilization Cooperation Interlocal Agreement between the City of Aberdeen and other local fire agencies for a cooperative response by local agencies for State wildfire mobilizations when requested. **Motion by Councilmember Ross, seconded by Councilmember Morrison to approve the request. Carried by voice vote.**

Discussion. Recommendation by Public Safety to authorize the City Administrator to create an ordinance prohibiting the public use of illegal substances and/or use of controlled substances in public without a prescription. Chief Green recommended the Council wait until state legislation is finalized before enacting any such ordinance.

Public Works: Chair report by Councilmember Shaw

Request from Public Works and the Public Works Director recommending that the Mayor be authorized to sign a professional service agreement with Varius, Inc. in the amount of \$52,900, to prepare an Emergency Action Plan for the South Side Levee. **Motion by Councilmember Shaw, seconded by Councilmember Lawrence to approve the request. Carried by voice vote.**

Request from Public Works and the Public Works Director recommending that the Mayor and Public Works Director be authorized to sign all agreements and documents necessary to execute the Department of Commerce Contract 22-96515-012 to facilitate reimbursement of project-related expenses. **Motion by Councilmember Shaw, seconded by Councilmember Lawrence to approve the request. Carried by voice vote.**

Request from Public Works and the Public Works Director recommending that the City Council authorize the purchase of a snowplow and sander, with an added budgetary cost of \$4,450. **Motion**

by Councilmember Shaw, seconded by Councilmember Lawrence to approve the request. Carried by voice vote.

Request from Public Works and the Public Works Director recommending that the City Council authorize the repair to the step screen at the Wastewater Treatment Plant at the cost of \$32,000.

Motion by Councilmember Shaw, seconded by Councilmember Lawrence to approve the request. Carried by voice vote.

Request from Public Works and the Public Works Director recommending that the City Council pass a resolution designating the City Engineer and Public Works Director as applicant agents for the City of Aberdeen's L-PDM sub-application and grant. **Motion by Councilmember Shaw, seconded by Councilmember Lawrence to approve the request. Discussion. Carried by voice vote.**

Resolution No. 2023-11

Special Items

Request from the Parks Director recommending that the City Council authorize the accession of the numerous donated items into the Museum Collection. **Motion by Council President Kachman, seconded by Councilmember Ross to approve the request. Carried by voice vote.**

Council Discussion Item – Vacant Buildings

Council Discussion Item - RV Pak Committee Recommendations

Ordinances/Resolutions

A Resolution waiving competitive bidding requirements, pursuant to RCW 39.04.280(1)(A) and 39.04.280(1)(B) and confirming sole source procurement of wastewater open channel flow monitoring devices from the Hach Company.

Resolution No. 2023-12

Second reading of Bill 23-04, an Ordinance to vacate a portion of Tecumseh Street within block 12 of the Plat of North Aberdeen consistent with Resolution 2023-01. **Motion by Councilmember Shaw, seconded by Councilmember Lawrence, to approve the request. Carried by voice vote. Motion to accept the second reading as the third and move into final passage by Councilmember Shaw, seconded by Councilmember Lawrence. Roll call vote. All yeas.**

Ordinance No. 6694

Proclamations

Volunteer Appreciation Week April 16th-22nd, 2023

Appointments

Historical Preservation Commission

Reappointments – Douglas Orr, Dann Sears, Sally McCarthy, Dave Morris, Sylvia Dickerson.

New Appointments – Lee Bacon, Alan Richrod

Motion to accept the appointments by Council President Kachman, seconded by Councilmember Francy. Carried by voice vote.

Mayor Schave re-opened public comment. One public comment taken.

Adjournment:

Motion by Councilmember Ross, seconded by Councilmember Pieraccini to adjourn.

The meeting adjourned at 7:50 p.m.

Assignments:

- Revisions to the EFT policy to include verification process for payees that wish to change their account information.
- City Administrator bring back an Employee Recognition Policy for Council consideration.

Becca Anderson, DEPUTY CITY CLERK

Pete Schave, MAYOR