

Aberdeen City Council Workshop October 20, 2021, 6:30 p.m. via ZOOM

Join Zoom Meeting: <https://us06web.zoom.us/j/86205401105?pwd=d1N1eGs2L0NyVmRreTRxL3U4eIiNUdz09>
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+16699006833,,86205401105#,,,,*039607# Or Telephone: Dial(for higher quality, dial a number based on your current location): US:
+1 253 215 8782 or +1 669 900 6833 or +1 346 248 7799 or +1 312 626 6799 or +1 929 436 2866 or +1 301 715 8592 Webinar
ID: 862 0540 1105 Passcode: 039607 International numbers available: <https://us06web.zoom.us/j/86205401105?pwd=d1N1eGs2L0NyVmRreTRxL3U4eIiNUdz09>

AGENDA

Update from the Board of Museum and History

Roll Call

Introductions of Museum Board Members:

Chair – John Shaw, Vice Chair – George Donovan, Don Lentz, Jamie Brand,
Don Lentz, Randy Beerbower, Ruth Hamilton, Tawni Andrews

Presentations:

- Brief Summary of recommendations to Council & Action (*Stacie Barnum, Staff*)
- Site Selection Process (*Mike Schmidt*)
- Collections Work and Peer Review Process (*George Donovan*)
- Recommendations to re-engage with community and utilize volunteers (*John Shaw*)
- Develop a new location from storage, through engagement, strategy (*John Shaw*)

Questions from Council Members



Timeline since June 9, 2018 Armory Fire

ITEMS RELATED TO THE MUSEUM:

- 9.11.2018 – Approved contract with Restoration Management Company to recover City Property from Armory Building
- 11.14.2018 – Approval of Committee Report to contract for Museum Professional Services
- 10.10.2018 – Approval of Committee Report for short term storage
- 10.10.2018 – Approval of selection of Alex N Sill Company to represent City as their Public Adjuster
- 5.22.2019 – Approval of Committee Report for installation of VESDA type Fire Monitoring System, \$20,000
- 6.26.2019 – Approval of Committee Report to extend Museum Professionals contract another 6 months
- 7.10.2019 – Approval of Contract with MB Investments to lease warehouse space, \$4,000/month
- 7.10.2019 – Approval of Committee Report to solicit RFQ's for Boeing Building Feasibility Study
- 10.9.2019 – Update to Council in Executive Session regarding insurance claim
- 10.23.2019 – Approval of Committee Report regarding valuation of Artifacts
- 11.13.2019 – Request for funding in Fund 125 Museum Budget for Museum Registrar, \$55,000 to \$75,000.
Report Adopted (with the following amendment...*"a motion was made to amend the report to remove "...authorizing the Mayor to add funding ..." and rather accept the report which from the Museum Board requesting Council "...fund a full time Museum employee..." several Council Members felt that more information was needed on this, and there was mention of a future presentation by the Museum Board on this matter.*)
- 3.11.2020 Request that the City Council approve access to the collection to the State Archivists and the State Historical Society.
- 5.13.2020 that the City Council approve access to the collection to the Board of Museum and History's Collections Committee
- 7.29.2020 that the City Council approve the purchase of the software, upgrades and training, not to exceed \$5,500.00
- 10.14.2020 that the City Council authorize staff to hire a qualified commercial real estate appraiser to perform an appraisal on parcel # 010105001100
- 11.24.2020 that the City Council authorize the Mayor to sign the contract with Anderson Appraisals, Inc. for a commercial appraisal of the Boeing Building for an amount not to exceed \$2,400.
- 12.9.2020 that the City Council amend the 2021 Budget adding \$80,000 to the Museum Fund 125 budget for salaries and benefits for a full time Museum Employee.
- 12.9.2020 recommended that the City Council authorize the transfer of \$991,150.49, from the Armory Fire insurance settlement, into Museum Fund 125.
- 7.28.2021 that the City Council affirm the four (4) Fire Apparatus as part of the Museum Collection and continue to allow the Aberdeen Fire Department staff access to the apparatus
- 8.11.2021 that the City Council authorize the Parks Director to solicit a Request For Proposals for the restoration work on the Ahrens Fox and 1902 American Steam Engine to be paid for out of Fund 125.

MINUTES:
ABERDEEN CITY COUNCIL WORKSHOP ON ABERDEEN MUSEUM AND ARMORY FIRE UPDATE
(FEBRUARY 5, 2020, 3RD FLOOR CITY HALL)

Workshop was called to order at 7:01 pm by Council President Shaw. Council members Andrews and Maki were absent. Mayor Schave was present.

Council President Shaw welcomed all to the workshop. Public comment was not taken, index cards and pens were available for written comments to be provided. Each section included a question and answer section for City Council members.

Aberdeen Board of Museum and History (“Board”) members were introduced. The full Board was present: Mike Schmidt (*Site Committee*), Don Lentz, George Donovan (*Collections Committee*), John Shaw (*Board Chair*), Jamie Brand, and Randy Beerbower.

A power point presentation was provided by Board Chairman Shaw, Site Committee Chair Schmidt, and Collections Committee Chair Donovan. The Board requested the City consider funding a “Museum Registrar” position.

City Council members discussed next steps for the museum and the Board including locations, collections, the business model, and a review of the Board ordinance (AMC 2.64).

Finance Director Cliff Frederickson provided a handout and information related to the Armory Fire insurance claim, and related expenses to date.

There being no further business, Council President Shaw adjourned the workshop at 8:26 pm.

LIST OF CONTACTS

CITY OF ABERDEEN BOARD OF MUSEUM & HISTORY

NAME	PHONE	EMAIL	TERM
John Shaw	360-580-7840	johnshaw98520@gmail.com	3 years, expires 12/31/2021
George Donovan	360-580-0571	gwd747@hotmail.com	3 years, expires 12/31/2021
Michael Schmidt	360-581-4629	mikelschmidt@comcast.net	3 years, expires 12/31/2021
Don Lentz	360-533-4375	dplentz46@outlook.com	2 years, expires, 12/31/2022
*Ruth Hamilton	360-706-8679	walkingwoman@msn.com	expires 12/31/2021
Randy Beerbower	360-538-5811	rgbeerbower@gmail.com	3 year, expires, 12/31/2021
Jamie Brand Councilman, Tawni Andrews	360-593-1588	injbrand@hotmail.com tandrews@aberdeenwa.gov	3 year, expires, 12/31/2021 1 year, expires, 12/31/2020

*Ruth Hamilton appointed to fulfill the position of Vicki Mitchell

FRIENDS OF THE ABERDEEN MUSEUM

Ruth Hamilton - President	walkingwoman@msn.com
Patti Walden - Vice President	topaw22@gmail.com
Nancy Cuyle Treasurer	jacnacsami@gmail.com
Doug Orr – Member at Large -	mindsculptor1@gmail.com
Becky Carossino – Member at Large	
Connie Parson – Member at Large	irislady7701@gmail.com
Jennifer Bennefeld Board Member At Large	jjkcw@comcast.net

MAYOR PETER SCHAVE

mayor@aberdeenwa.gov

STACIE BARNUM, PARKS DIRECTOR

sbarnum@aberdeenwa.gov or 360-537-3229

Aberdeen Museum of History Website

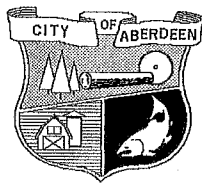
<https://aberdeenmuseumofhistory.com/>

COLLECTIONS COMMITTEE (terms expire January 7, 2020):

George Donovan, Don Lentz, Skooter Scherieble, and Sally McCarthy (360) 612-3763 or 62sassy@gmail.com

City of Aberdeen
200 E. Market Street
Aberdeen WA 98520
www.aberdeenwa.gov

updated 9.27.2021



March 27, 2019

TO: Mayor Larson and the Aberdeen City Council

FROM: Stacie Barnum, Parks Director

RE: Update from Museum Professionals

Both Dave Morris and Dann Sears have been working at the Armory Annex to clean, sort and go through artifacts. They have also: attended Monthly Museum Board Meetings; answered questions to the public regarding Museum artifacts (when I was unable to assist); posted updates on the Aberdeen Museum of History Facebook page about progress and work being done at the Annex; attended facility tours with me; and met with me regularly to discuss progress, issues, and artifact donor forms.

Annex Progress Report

As of March 22, 2019 the following has been completed or ongoing in the Annex by Remnants of the Past and The Bee's Knees:

- Disposal of rodent damaged partitions and materials
- Cleaned all shelving of rodent droppings
- Disposal of old metal shelving in order to make additional work space
- Consolidation of donated artifacts/collections
- Identification / Matching of cataloged artifacts to donation forms
- Cleaning, conservation and restoration of some artifacts
- Consolidation of donor files
- Identification of items for possible de-accessioning
- Sorting Gene Woodwick files (5 file cabinets)