



**Emergency Services
Consulting International**

*Providing Expertise and Guidance
that Enhances Community Safety*

Aberdeen-Hoquiam RFA Planning Committee

Title: 13th Meeting Agenda

Date: Thursday, July 8, 2021

Location: – this meeting will be live streaming at

<https://us02web.zoom.us/j/86717207175>. *This meeting will be recorded.*

Time	Agenda Topics	Who
7:00 pm	Call to order – roll call of RFP-PC appointed officials	RFA-PC Chair
7:05 pm	Review/approve minutes of May 27 meeting	RFA-PC
7:10 pm	Review & discuss Section 6 - RFA Benefit Charge methodology and its impact on property owners and the RFA revenue picture	Corri Schmid & RFA-PC
7:40 pm	Review and discuss Section 7 – interlocal agreements	Bivins, Snure & RFA-PC
8:00 pm	Review & discuss RFA Plan (Draft 6) – any final discussion on the plan itself	Bivins & RFA-PC
8:25 pm	Discuss status of labor attorney activity with labor on MOU for RFA	Brian Snure
8:35 pm	Logo status discussion	Chief Hubbard
8:40 pm	Action on draft plan	All
8:50 pm	Public Feedback - For public comment please email them to cschmid@cityofhoquiam.com by Thursday, July 8, 2021 at 10:00 AM.	Audience
9:00 pm	Adjourn	RFA-PC Chair

CITY OF HOQUIAM & CITY OF ABERDEEN
RFA Planning Committee Meeting Minutes
May 27, 2021

CALL TO ORDER Committee member McMillan called the meeting to order at 7:00 p.m.

ROLL CALL In attendance were Committee members Debbie Ross, Greg Grun, Tawni Andrews, Al Dick, Dee Anne Shaw, Al Dick and Paul McMillan.

Hoquiam staff in attendance were City Administrator Brian Shay, Finance Director Corri Schmid, Assistant Fire Chief Matt Miller and City Attorney Steve Johnson

Aberdeen staff in attendance were Fire Chief Tom Hubbard, Captain Ryan Knodel, Engineer Brad Frafjord, Mayor Pete Schave, Corporation Counsel Patrice Kent and HR Director Debbie Mills.

Also, in attendance were Don Bivins from Emergency Services Consulting International (ESCI) and Brian Snure from Snure Law, PSC.

MEETING MINUTES Committee Member Ross made a motion to approve the May 13, 2021 minutes; Committee Member Dick seconded the motion. The motion for the approval of the minutes passed by voice vote.

REVIEW DRAFT 5 RFA PLAN Finance Director Schmid shared her screen with the draft 5 plan as Don Bivins, Senior Associate/Project Manager went through to discuss each section and any updates made. Chairman McMillan requested the committee go through and approve each section that is complete:

- Section 1 – Chairman McMillan made a motion to pass section 1. Committee Member Ross seconded. The motion to approve section 1 passed by voice vote.
- Section 2 – Don Bivins discussed the effective date to be set as July 1, 2022. Chairman McMillan suggested the committee leave this section open as a definition might be added later on. Committee Member Shaw moved to approve July 1, 2022 as the effective date. Committee Member Ross seconded the motion. The effective date of July 1, 2022 passed by voice vote.
- Section 3 – Committee Member Dick moved to approve section 3. Committee Member Ross seconded. The motion to approve section 3 passed by voice vote.
- Section 4 – Committee Member Ross moved to approve section 4. Committee Member Dick seconded. The motion to approve section 4 passed by voice vote.
- Section 5 – Committee Member Ross moved to approve section 5. Committee Member Dick seconded. The motion to approve section 5 passed by voice vote.

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- Section 6 – Don Bivins explained there are no changes in this section since the last meeting. Brian Snure explained the committee will want to update language for the ambulance utility fee to reflect the City collecting the fee for the RFA. No action was taken.
- Back to section 2 - Committee Member Ross moved to approve section 2. Committee Member Dick seconded. The motion to approve section 2 passed by voice vote.
- Section 7 – No action taken. Brian Snure explained the need to update section 7 to reflect which services will be contracted out to each city.
- Section 8 – Committee Member Dick moved to approve section 8. Committee Member Ross seconded. The motion to approve section 8 passed by voice vote.
- Section 9 – Committee Member Ross moved to approve section 9. Committee Member Dick seconded. The motion to approve section 9 passed by voice vote.
- Section 10 – Committee Member Dick moved to approve section 10. Committee Member Ross seconded. The motion to approve section 10 passed by voice vote.

**REVIEW AND DISCUSS
DRAFT ILA's**

Brian Snure explained there will need to be two separate interlocal agreements, one for each city to reflect the cost and details for the services provided. No action was taken.

**CONTRACTING WITH
LABOR ATTORNEY**

Chairman McMillan stated that Hoquiam Council approved for the RFA Committee to enter into a contract for labor counsel. Committee Member Ross stated that Aberdeen Council also approved for the RFA to enter into a contact for labor counsel.

Committee Member Shaw made a motion and then restated the motion for clarification to authorize Brian Snure to retain Dave Luxenberg for labor counsel to assist with labor negotiations. Committee Member Ross seconded the motion. Motion passed by voice vote.

LOGO STATUS

Chief Hubbard explained he has been in contact with Alder Creative, they will attend a meeting in the near future to share the logo they have created. No action was taken.

NEXT STEPS

Don Bivins explained the committee has sections 6 and section 7 left to approve. Section 6 is waiting on the benefit charge study to be completed and he will continue to work on the interlocal agreements for section 7.

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PUBLIC COMMENT

Hoquiam's Finance Director Corri Schmid informed the committee there was no public comment.

NEXT MEETING

Chairman McMillan moved the next meeting be held July 8th at 7:00 PM. Committee Member Ross seconded. Passed by voice vote.

ADJOURN

Committee Member Dick moved to adjourn the meeting at 7:59 PM.



Central Grays Harbor Regional Fire Authority Plan

Participating Agencies:

Aberdeen Fire Department

Hoquiam Fire Department

Draft 6 (7-08-21) – Not for Distribution

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Acknowledgments

Planning Committee

City of Aberdeen

Debbi Ross, City Councilor & RFA-PC Vice Chair
Dee Anne Shay, City Councilor
Tawni Andrews, City Councilor

City of Hoquiam

Paul McMillan, City Councilor & RFA-PC Chair
Greg Grun, City Councilor
Al Dick, City Councilor

Staff Support

Tom Hubbard, Fire Chief (AFD)
Brian Shay, City Administrator (City of Hoquiam)
Corrine Schmid, Finance Director (City of Hoquiam)
Rich Malizia, Assistant Chief (AFD)
Matt Miller, Assistant Chief (HFD)

Section 1	Background & Needs Statement
<i>Section Amendment</i>	The NEEDS STATEMENT section of the Central Grays Harbor RFA Plan is subject to amendment by a majority vote of the Governing Board.
<i>Adopted</i>	
<i>Revised</i>	

A. Background

1. The two agencies commissioned a study in 2019, the ESCI Report, to evaluate the potential for efficiencies gained by integration. The study revealed there were numerous opportunities to gain efficiency, avoid duplication, avoid cost, or otherwise operate stronger together than separately.
2. The ability to respond to emergency incidents by each agency is significantly dependent upon assistance by the other agency. Each agency is significantly limited in providing fire and emergency medical services consistent with industry standards due to resource constraints.
3. Both agencies provide advanced life support (ALS) ambulance transportation services to their constituents, as well as to a larger regional network of agencies which brings in additional revenue for each agency. Both are challenged to meet the needs of their communities while meeting the needs of the broader region for ALS transport services.

B. Needs Statement

1. The two cities cooperate on responses when requested, but there are numerous efficiencies and benefits to be gained from full integration which are identified in the ESCI report.
 2. The ability to respond to emergency situations by fire protection/emergency medical services jurisdictions has not kept up with the community's needs and service demands.
 3. Providing a fire protection and emergency medical service system requires a shared partnership and responsibility among the local and regional governments and the private sector.
 4. There are efficiencies to be gained by regional fire protection and emergency medical service delivery while retaining local control.
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5. Timely development of significant projects can best be achieved through enhanced funding options for regional fire protection and emergency medical service agencies, using already existing taxing authority to address fire protection & emergency service needs and new authority to address critical fire protection projects and emergency services.
6. The agencies feel compelled to pursue these regional efforts for cost effectiveness and efficiency for the benefit of their respective citizens.
7. The City of Aberdeen and the City of Hoquiam will be asking their citizens to consider combining all functions and services provided by the two jurisdictions into a single entity, called a Regional Fire Authority.

Section 2	Definitions
<i>Section Amendment</i>	The DEFINITIONS section of Central Grays Harbor RFA Plan is subject to amendment by a majority vote of the Governing Board.
<i>Adopted</i>	
<i>Revised</i>	

The definitions in this section apply throughout this **RFA Plan** unless the context clearly requires otherwise.

Board (also Governance Board or Governing Board): The body of elected officials governing a regional fire protection service authority or RFA.

Cities: Both the City of Aberdeen and the City of Hoquiam.

ESCI Study: The *Fire Department Cooperative Services Feasibility Study* commissioned by both cities in 2019, which found efficiencies and opportunities resulting from integration of the two fire departments.

Effective Date: The effective date of the formation of the RFA following the approval of the RFA Plan by voters of the Participating Jurisdictions, which is July 1, 2022 as set forth in Section 3 of the RFA Plan.

Interlocal Agreement: A written agreement between the parties of the RFA-PC or between an RFA-PC party(s) and other agencies to provide certain services as authorized by RCW 39.34 “Interlocal Cooperation Act”.

Participating Jurisdictions (also Cities): The City of Aberdeen and the City of Hoquiam.

RCW: Revised Code of Washington (statutes).

Regional Fire Protection Service Authority (also Regional Fire Authority or RFA): A regional fire protection agency formed pursuant to chapter 52.26 RCW. An RFA is a municipal corporation, an independent taxing authority within the meaning of Article VII, Section 1 of the state Constitution, and a taxing district within the meaning of Article VII, Section 2 of the state Constitution.

Regional Fire Authority Planning Committee (also RFA-PC or Planning Committee): The committee created under RCW 52.26.030 to create and propose to the City of Aberdeen and the City of Hoquiam the Regional Fire Authority Plan. The committee is made up of three elected officials from each participating agency.

Regional Fire Authority Plan (also RFA Plan or Plan): This Regional Fire Protection Service Authority Plan, drafted and approved in accordance with chapter 52.26 RCW for the development, financing and operation of a Regional Fire Authority serving the Cities of Aberdeen and Hoquiam.

Central Grays Harbor Regional Fire Authority (also CGHRFA or Central Fire or RFA): The proposed name of the regional fire authority, if approved, as voted on by the RFA Planning Committee on January 28, 2021.

Section 3	Formation Authority
<i>Section Amendment</i>	The FORMATION AUTHORITY section of the Central Grays Harbor RFA Plan is subject to amendment by a majority vote of the Governing Board.
<i>Adopted</i>	
<i>Revised</i>	

A. Regional Fire Protection Service Authority

1. Chapter 52.26 RCW provides statutory authority for the formation of a Regional Fire Authority by the City of Aberdeen and the City of Hoquiam.
2. RCW 52.26.090(g) authorizes the RFA Plan to identify the statutes under which the RFA will exercise powers and perform duties necessary to carry out the purposes, functions, and projects of the RFA. Because there are no fire protection district participating jurisdictions involved in the initial formation of the RFA, this section is intended to formally incorporate, adopt, and document that the RFA shall have all powers and authority granted under Title 52 RCW except where in conflict with or superseded by specific provisions of chapter 52.26 RCW or the specific provisions of this Plan.

B. Planning Committee Authority

1. RCW 52.26.030 and RCW 52.26.040 provides statutory authority to form and operate a Planning Committee.
2. The Participating Jurisdictions formed a Planning Committee consisting of three (3) members of the City Council and three (3) Commissioners of the District.
3. The Planning Committee developed and presented to the elected officials of each Participating Jurisdiction the RFA Plan.

C. RFA Plan Approval Authority

1. The legislative body of each participating jurisdiction reviewed and approved the RFA plan by Joint Resolution and called for an election to approve the RFA Plan.
2. The RFA Plan is being submitted to the voters of each City as a single ballot measure that must be approved by a 60% majority vote.
3. The Planning Committee has authority to take all necessary actions on behalf of the participating jurisdictions, perform all necessary duties as required to place the RFA Plan before the voters and to comply with the public hearing requirements contained in RCW 52.26.230.

4. Should the RFA Plan be approved by 60% of the voters of the participating jurisdictions, the Central Grays Harbor Regional Fire Authority shall be formed on July 1, 2022 in accordance with RCW 52.26.070.

Section 4	Jurisdictional Boundaries
<i>Section Amendment</i>	The JURISDICTIONAL BOUNDARIES section of the Central Grays Harbor RFA Plan is subject to amendment or revision only by a majority vote of the Governing Board.
<i>Adopted</i>	
<i>Revised</i>	

A. Jurisdictional Boundaries on Date of Formation

1. On the effective date, the jurisdictional boundaries of the RFA shall be the legal boundaries of the participating jurisdictions. The boundaries are depicted on the map attached hereto and marked as **Appendix A** of this RFA Plan.
2. On the effective date, the RFA shall also be responsible for continuing existing service contracts in place by either participating jurisdiction pursuant to the terms of said agreements.

B. Changes in Jurisdictional Boundaries After Formation of the RFA

1. Boundary Changes that do not require an RFA Plan Amendment.
 - a. **City annexations of areas not included within the RFA.** On the effective date of such annexation, the territory annexed shall automatically be included within the boundaries of the RFA pursuant to RCW 52.26.290. The territory added to the RFA by such annexation shall be subject to the taxation, charges, and bonded indebtedness (if approved as part of the annexation process) of the RFA. Any transfer of assets or employees that occurs as a result of annexation shall be between the transferring entity and the RFA.
 - b. **RFA Annexations.** Pursuant to RCW 52.26.090(g), the RFA shall have the authority to conduct annexations of unincorporated territory adjacent to the RFA pursuant to the statutory authority and procedures set forth in Chapter 52.04.001 through RCW 52.04.051.
 - c. **RFA Partial Mergers.** Pursuant to RCW 52.26.090(g), the RFA shall have the authority to participate in the partial merger process under the authority and pursuant to the procedures set forth in RCW 52.06.090 and .100.
2. Boundary Changes that require an RFA Plan Amendment.
 - a. **Annexations of Adjacent Fire Protection Jurisdictions.** The boundaries of the RFA may be expanded to include adjacent fire protection jurisdictions through Plan Amendment and Annexation procedures set forth at RCW 52.26.300.

Section 5	Governance Structure
<i>Section Amendment</i>	The GOVERNANCE STRUCTURE section of the Central Grays Harbor RFA Plan is subject to amendment or revision only by a majority vote of the Governing Board.
<i>Adopted</i>	
<i>Revised</i>	

A. Governing Board Structure and Operation

1. **Governing Board:** As provided by RCW 52.26.080, the RFA Governing Board shall be established consistent with the terms of this Section and shall have authority as of the effective date of the RFA formation.
2. **Composition of Governing Board:** Upon the effective date of RFA formation, the Governing Board shall include five (5) members as follows:
 - a. One (1) Governing Board member will be a currently seated elected official from the City of Aberdeen appointed by the Mayor of Aberdeen and confirmed by the City Council. This will be a nonvoting advisory member of the Governing Board.
 - b. One (1) Governing Board member will be a currently seated elected official from the City of Hoquiam appointed by the Mayor of Hoquiam and confirmed by the City Council. This will be a nonvoting advisory member of the Governing Board.
 - c. One (1) Governing Board member will be elected from the citizens of the City of Aberdeen to serve an initial term of four years. This will be a full voting member of the Governing Board.
 - d. One (1) Governing Board member will be elected from the citizens of the City of Hoquiam to serve an initial term of six years. This will be a full voting member of the Governing Board.
 - e. One (1) Governing Board member will be elected at large from within the combined RFA jurisdiction, without regard to the city of residence, to serve an initial term of two years. This will be a full voting member of the Governing Board.
 - f. After the initial term of each full voting member of the Governing Board, each position shall have a six-year term.

If the RFA subsequently provides full contracted services to another fire jurisdiction, a nonvoting advisory member shall represent such contracting agency on the RFA governing board. The nonvoting member shall be a currently seated elected official from the agency receiving contracted services.

3. **Governing Rules:** The RFA Governing Board shall develop and adopt bylaws, governance policies and rules for the RFA Governing Board to conduct business in accordance with RCW 52.26.080.
4. **Authority:** The RFA Governing Board shall have all the power and authority granted governing boards under Washington State law, and shall include the power and authority to make any decisions appropriate for the RFA consistent with the authority identified in Section 3 of the RFA Plan.

B. RFA Section 5 Plan Revision

1. The Governance section of the Plan may be amended by a majority vote of the RFA Governing Board.

Section 6	Funding and Finance
<i>Section Amendment</i>	The FUNDING and FINANCE section of the Central Grays Harbor RFA Plan is subject to amendment or revision by the Governing Board except when voter approval is required by statute.
<i>Adopted</i>	
<i>Revised</i>	

A. Interim RFA Finances

1. The operation and administration of the RFA, if effective on July 1, 2022, the remainder of the effective year shall be funded by the funds budgeted for fire department services in the budgets of each participating jurisdiction of the RFA for the year.

B. RFA Revenues

1. **Tax Levies** – The RFA shall be authorized to levy and collect taxes in accordance with RCW 52.26.050 (1)(b) at the initial tax levy rate of \$1 per thousand of assessed valuation.
2. **EMS Levy** - The RFA shall be authorized to levy and collect taxes in accordance with RCW 84.52.069 (2) (a) at an initial rate of \$.50 per thousand of assessed valuation. This levy will replace the City of Hoquiam’s EMS Levy.
3. **Benefit Charge** - The RFA shall be authorized to impose a benefit charge on all improved properties within the RFA service area, initially based upon the general formula and methodology provided in **Appendix C** in accordance RCW 52.26.050(1)(a).
4. **Transport Fees** - The RFA Board will charge and collect transport fees in accordance with policies adopted by the RFA Governing Board.
5. **Ambulance Utility Fee** - Pursuant to RCW 35.21.766, the RFA may create an ambulance service to be operated as a public utility where existing ambulance service is not adequate. The RFA shall be authorized to set and collect rates and charges in an amount sufficient to regulate, operate, and maintain an ambulance utility.
6. **Service Contracts** – To the extent permitted by law, the RFA Governance Board shall have the authority to pursue and contract with agencies and entities exempt from property taxes in accordance with RCW 52.30.020 and related statutes.
7. **Fire Impact and Mitigation Fees** – The RFA shall enter into an interlocal agreement with City of Aberdeen and the City of Hoquiam prior to the effective date to collect such fees generated within Aberdeen and Hoquiam City

boundaries to the RFA. Any mitigation fees collected in excess of the debt service requirement for the Cities shall be remitted to the RFA.

8. **Permit, Plan Review and Inspection Fees** - The RFA shall enter into an interlocal with the City of Aberdeen and the City of Hoquiam prior to the effective date to collect and remit such fees generated within Aberdeen and Hoquiam.
9. **Additional Revenue Options** - The RFA Governing Board shall have the authority to pursue, subject to any applicable statutory voter approval requirements and the RFA Plan Amendment, if required, all additional revenue sources authorized by law including but not limited to revenue sources specifically identified in Title 52 RCW and Title 84 RCW that are not otherwise addressed in chapter 52.26 RCW.

C. Transfer of Assets

1. City Assets. On July 1, 2022, the City of Aberdeen and the City of Hoquiam shall immediately transfer to the RFA the assets listed in Appendix D.
2. All reserve funds earmarked for fire department purposes by either city (that are associated with current or future liabilities that are also being transferred to the RFA) shall be transferred to the RFA on July 1, 2022.
3. All reports, documents, surveys, books, records, files, papers, or written material used by the City to carry out the fire protection and emergency services powers, functions, and duties of the City that are owned by or in the possession of the City.
4. All assets so transferred based on the Plan and any subsequent agreements shall be transferred on an "as is where is" condition.
5. Except as otherwise provided in this RFA Plan, whenever any question arises as to the transfer of any funds, books, documents, records, papers, files, equipment, or other tangible property used or held in the exercise of the powers and the performance of the duties and functions transferred, the governing body of the Participating Jurisdiction owning such assets shall make a determination as to the proper allocation.

D. Liabilities

1. On the effective date, the City of Aberdeen and the City of Hoquiam shall retain the following liabilities:
 - a. Debt.
 - b. LEOFF 1 Retiree Medical. Each city shall retain its liability for retired LEOFF 1 Fire Department employees to include medical and long-term care insurance payments and any other expenses incurred by the former LEOFF 1 personnel in accordance with the Cities' Policies and Procedures.
 - c. Compensated Absences.
2. The City of Aberdeen and the City of Hoquiam shall indemnify, defend and hold harmless the RFA from any and all demands, claims or actions by City

employees which arise out of, or relate to, the City employees' employment prior to the effective date of the RFA.

E. RFA Section 6 Plan Revision

1. The Funding and Finance section of the RFA Plan is subject to amendment or revision by the Governing Board except when voter approval is required by statute.

Section 7	Organizational Structure: Personnel & Administration
<i>Section Amendment</i>	The ORGANIZATIONAL STRUCTURE: PERSONNEL & ADMINISTRATION section of the Central Grays Harbor RFA Plan is subject to amendment by a majority vote of the Governance Board.
<i>Adopted</i>	Draft 3 – 11-12-20
<i>Revised</i>	

A. Organizational Structure

1. Commencing the day of formation, the Central Grays Harbor RFA shall be organized and managed, with leadership provided as shown in Appendix A of the Central Grays Harbor RFA Plan.

B. Personnel

1. **Fire Chief:** On the effective date of the RFA, the Fire Chief of Aberdeen shall serve as the Fire Chief of the RFA.
2. **Personnel:** The existing personnel of the Aberdeen Fire Department and the Hoquiam Fire Department shall transfer to the RFA to fulfill assigned duties as outlined in the organizational structure in Appendix A. All fire department personnel shall be transferred on the effective date of the RFA at their current rank, grade, and seniority, unless otherwise provided for within the RFA collective bargaining agreement.
3. **Agreements:** All current employee agreements, collective bargaining unit agreements, outstanding labor issues, personal service contracts, and any other contracts or agreements pertaining to work, duties, services or employment with the City of Aberdeen or the City of Hoquiam shall be transferred over with all personnel on the effective date of the RFA, except as otherwise provided for within this plan.
4. **Labor/Management:** The existing Labor-Management Committee shall continue to provide effective communication and input for the leadership and workforce of the Central Grays Harbor RFA into operational, administrative, and labor related matters. The Labor-Management Committee will operate in accordance with the Collective Bargaining Agreement.

C. Administration

1. **Administration:** All current administrative and business functions, agreements, documents, and operations of the Aberdeen Fire Department and Hoquiam Fire Department shall transfer to the RFA upon formation, unless otherwise noted in this plan.

2. **Policies:** All administrative policies, procedures, rules and regulations created in anticipation of the formation of this RFA will be in full force and effect upon the formation of the RFA.
3. **Mission, Vision, & Values:** The Aberdeen Fire Department and the Hoquiam Fire Department shall jointly establish Mission, Vision, and Values statements for the Aberdeen-Hoquiam Regional Fire Authority to be adopted and effective upon the date of formation of the RFA.
4. **RFA Administrative Contracts:** The RFA desires to outsource the following services via Interlocal Agreements with the City of Hoquiam, the City of Aberdeen, and/or private sector entities to perform the functions as described below for the time periods defined by the Interlocal Agreements.
 - a. Human Resources functions, including but not limited to recruitment & hiring, labor relations, negotiations, and all administrative functions related to Family Medical Leave Act (FMLA), the Family Care Act (FCA), and all other state and federal employment and labor laws. **Contractor: Aberdeen**
 - b. Financial Services, including but not limited to payroll, accounts payable and accounts receivable, financial record keeping, financial reporting and analysis, budget development, tracking and reporting. **Contractor: Hoquiam**
 - c. Information Technology functions, including but not limited to data and information systems, infrastructure, communication systems (other than emergency communications), GIS services, data storage and retrieval, software selection/implementation, and hardware acquisition, maintenance and replacement. **Contractor: Private Vendor**
 - d. Risk Management, including Labor and Industries time-loss, Liability-, Errors and Omissions-, and Property insurance. **Contractor: Private Vendor**
 - e. Fleet Management services, including but not limited to routine fleet maintenance, emergency maintenance, fueling, acquisition and setup services, and replacement planning. **Contractor: Hoquiam**
 - f. Facility maintenance services shall be provided by the City of Aberdeen and City of Hoquiam until such time as the Central Grays Harbor RFA is prepared to take over this responsibility. **Contractors: Aberdeen & Hoquiam**
 - g. EMS Patient Billing for ambulance transport services. **Contractor: Private Vendor**
5. **City Retained Service Responsibilities:** The Cities of Aberdeen and Hoquiam shall continue to provide the following services:
 - a. The Cities of Aberdeen and Hoquiam will maintain and retain the liability of current retired LEOFF 1 employees. The existing LEOFF1 Boards will continue to oversee LEOFF 1 benefits for said personnel in accordance with the City of Aberdeen and City of Hoquiam LEOFF Policies and Procedures.
 - b. Until such time as the Central Grays Harbor RFA is able to establish its own, the Civil Service Board for the City of Aberdeen shall continue to perform

such services on behalf of the RFA, incorporating modifications as necessary to accommodate the former employees of the City of Hoquiam where there are differences that must be accommodated.

- c. The Central Grays Harbor RFA will contract with the City of Aberdeen to provide and maintain the current medical, dental, and vision plan via the Northwest Fire Fighters Benefit Trust for members covered by the Collective Bargaining Agreement and Regence for Administrative employees. Expenses associated with the medical, dental, and vision plans for Central Grays Harbor RFA personnel will be the responsibility of the Central Grays Harbor RFA. In the event that the Central Grays Harbor RFA/IAFF Local Labor-Management Committee mutually agree to an alternative medical, dental, and vision plan, said plan will be the responsibility of the Central Grays Harbor RFA.

6. **Seamless Transition:** Unless otherwise noted in the RFA plan, the transfer of authority and the administration and management of the RFA shall be seamless. Services not expressly identified within this plan are the responsibility of the RFA to either perform on its own, contract for the provision of said services, or otherwise make arrangements for.

D. Asset Transfer

1. Unless otherwise noted in the Central Grays Harbor RFA Plan, all current assets, equipment, documents, contracts, agreements and records from the respective participating fire departments relating to the operational structures of the City of Aberdeen Fire Department and City of Hoquiam Fire Department shall be transferred to the Central Grays Harbor RFA. Itemization of the large capital assets is listed in Appendix D of this plan.

E. RFA Section 7 Plan Revision

1. The Organizational Structure: Personnel and Administration section of the Central Grays Harbor RFA Plan may be revised by a majority vote of the Central Grays Harbor RFA Governance Board.

Section 8	Operations and Services
<i>Section Amendment</i>	The OPERATIONS AND SERVICES section of the Central Grays Harbor RFA Plan is subject to amendment by a majority vote of the Governance Board.
<i>Adopted</i>	Draft 11-08-20
<i>Revised</i>	

A. Fire Protection Services

1. All current operational and service delivery aspects of the City of Aberdeen Fire Department and the City of Hoquiam Fire Department shall be transferred to the RFA on the Effective Date.
2. Staffing Models, standard of cover (response performance goals are listed in a companion document), deployment standards, field operational, command staffing, and operational policies and procedures as developed by the RFA planning committee shall be in force on the Effective Date.
3. All current automatic aid and mutual aid agreements, and any other contractual service agreements, documents, or memorandums currently in place with the Aberdeen Fire Department and the Hoquiam Fire Department shall be transferred to the RFA on the Effective Date to provide continuous, seamless readiness and emergency services coverage.
4. Seamless Transition: Unless otherwise noted in the RFA plan, the transfer of authority and the administration of the operational responsibilities to the RFA shall be seamless. Services not expressly identified within this plan are the responsibility of the RFA to either perform on its own, contract for the provision of said services, or otherwise make arrangements for.

B. RFA Section 8 Plan Revision

1. The Operation and Services section of the Plan may be amended by a majority vote of the RFA Governing Board.

Section 9	Ambulance Transport Services
<i>Section Amendment</i>	The AMBULANCE TRANSPORT SERVICES section of the Central Grays Harbor RFA Plan is subject to amendment by a majority vote of the Governing Board.
<i>Adopted</i>	Draft 1 – 11-19-2020
<i>Revised</i>	

A. Reference & Authority

1. The Aberdeen Fire Department and the Hoquiam Fire Department have historically provided prehospital emergency medical ambulance services to the two cities and by contract with neighboring agencies. The authority to continue to provide ambulance transport services is provided by RCW 52.26.040.

B. Activity and Operation Transfer

1. All current operational and service delivery aspects of the City of Aberdeen Fire Department and the City of Hoquiam Fire Department shall be transferred to the RFA on the Effective Date.
2. Staffing Models, standard of cover, deployment standards, field operational, command staffing, and operational policies and procedures as developed by the RFA planning committee shall be in force on the Effective Date.
3. All current agreements for transport services and any other contractual documents, or memorandums currently in place with the Aberdeen Fire Department and the Hoquiam Fire Department shall be transferred to the RFA on the Effective Date to provide continuous, seamless readiness and emergency services coverage. Agreements for transport service shall stay current until the RFA board can study the effectiveness of those agreements.
4. A fee schedule used for EMS billing for the Central Grays Harbor RFA shall be subject to a Cost of Services Study that shall be completed within its first year of operation. Until the study can be completed, the current fee schedules used by the Aberdeen Fire Department and Hoquiam Fire Department shall stay in place.
5. The Central Grays Harbor RFA shall use the current Aberdeen Fire Department approach for contracting with other agencies for transport service, which is a flat fee determined by the administration. The Central Grays Harbor RFA shall use the information provided in the Cost of Service Study to amend contract prices once the study is complete.

C. RFA Section 9 Plan Revision

1. Ambulance Transport section of the Plan may be amended by a majority vote of the RFA Governing Board.

Section 10	Community Risk Reduction
<i>Section Amendment</i>	The COMMUNITY RISK REDUCTION section of the Central Grays Harbor RFA Plan is subject to amendment by a majority vote of the Governing Board.
<i>Adopted</i>	Draft 3 – 11-12-2020
<i>Revised</i>	

A. Community Risk Reduction Authority

1. The authority of the Central Grays Harbor RFA to enforce fire codes is provided in RCW 52.26.090 and RCW 19.27. Code enforcement, along with plans review, general fire prevention activities, public education, emergency management are collectively referred to as Community Risk Reduction.
2. An interlocal agreement shall be established between the RFA and each city served by the RFA establishing the authority, scope of work, and payment for services provided by the RFA to the cities.

B. Fire Prevention Activities

1. **Code Enforcement & Management:** The Central Grays Harbor RFA code management and code enforcement activities include the following functions.
 - a. Unless otherwise noted in the Central Grays Harbor RFA Plan, the transfer of authority for fire code management and enforcement from the cities to the RFA shall be seamless and shall model the current Fire Prevention services provided by the City of Aberdeen and Hoquiam Fire Departments.
 - b. The Central Grays Harbor RFA Fire Marshal will be provided access to the building permit and plan review platforms at both cities and will work collaboratively with the City of Aberdeen and the City of Hoquiam Legal and Building departments in developing, adopting, and updating municipal standards regarding fire prevention and fire/life safety codes.
 - c. The Central Grays Harbor RFA Fire Marshal will work collaboratively with the City of Aberdeen and the City of Hoquiam in reviewing and making recommendations on all new construction and development projects within the Central Grays Harbor RFA in accordance with municipal standards for fire prevention and fire/life safety codes.
 - d. The City of Aberdeen and Hoquiam Legal Departments will provide the Central Grays Harbor RFA the legal services necessary to operate the Central Grays Harbor RFA Community Risk Reduction Division in matters for code enforcement activities that are within the City limits of each respective City.

2. **Fire Investigation:** The Central Grays Harbor RFA fire investigation activities include the following functions.
 - a. The Central Grays Harbor RFA Fire Marshal will assume responsibility for all fire investigation activities within the Central Grays Harbor RFA. The Fire Marshal will work closely with Aberdeen and Hoquiam Police Departments in processing any case including preservation of evidence, chain of custody, suspects and persons of interest for all cases arising from origin and cause investigations within the jurisdictional boundaries of the City of Aberdeen and the City of Hoquiam.
3. **Public Education:** The Central Grays Harbor RFA public education activities include the following functions.
 - a. On the Effective Date of the creation of the RFA, the RFA shall provide Public Education Services throughout the jurisdiction of the RFA.
4. **Risk Reduction:** The Central Grays Harbor RFA will implement risk reduction strategies on behalf of both cities based on incident data, fire and EMS risk trends, and national, regional, and statewide areas of emphasis.

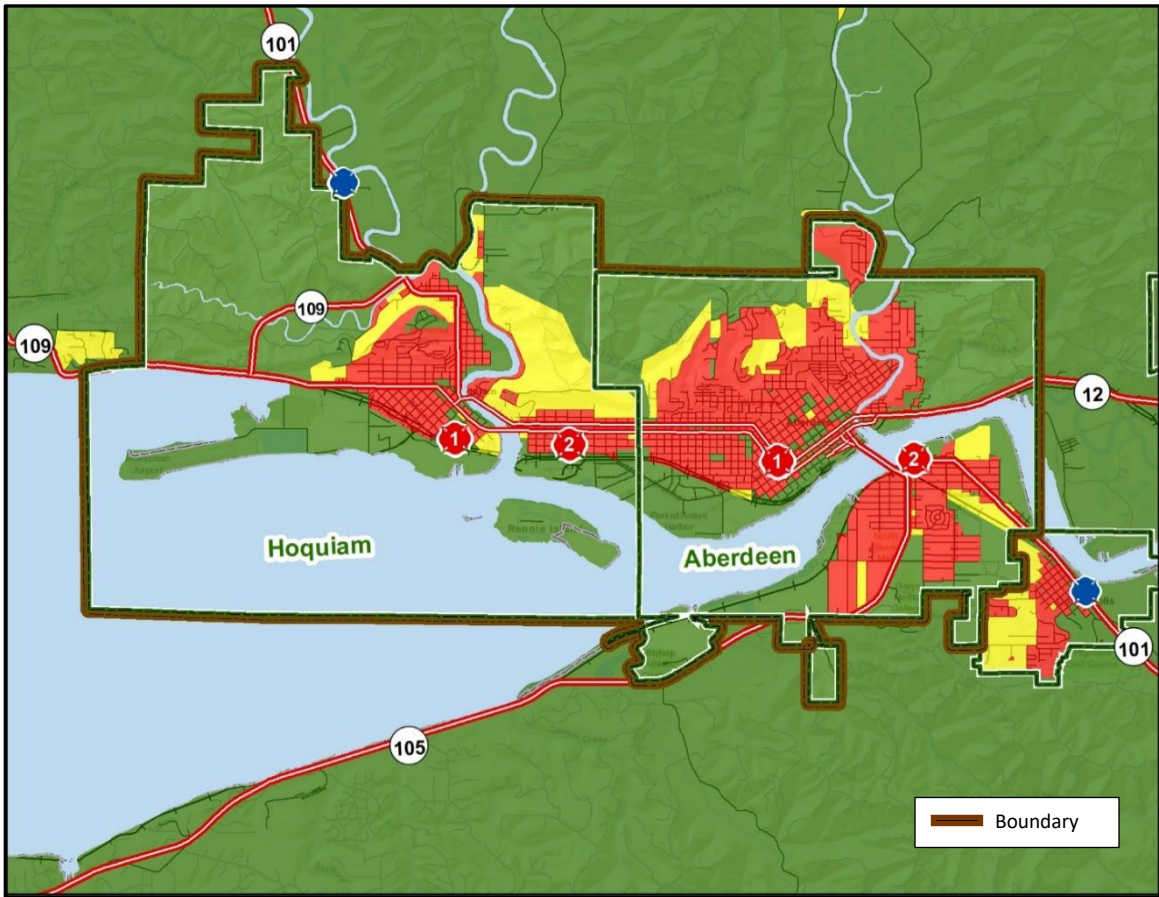
C. Emergency Management Activities

1. **Comprehensive Emergency Management Plan (CEMP):** The Central Grays Harbor RFA will act on behalf of the City of Aberdeen and the City of Hoquiam to coordinate the CEMP base plan for the two cities and the RFA. This includes the following.
 - a. The Central Grays Harbor RFA will represent the two cities on the Grays Harbor County Emergency Management Planning Committee.
 - b. The Central Grays Harbor RFA will advise the two cities regarding completion of the CEMP annexes.
 - c. The Central Grays Harbor RFA will advise the two cities regarding completion of Department Operations Plans as appropriate.
 - d. The Central Grays Harbor RFA will conduct disaster exercises as appropriate in coordination with the two cities.

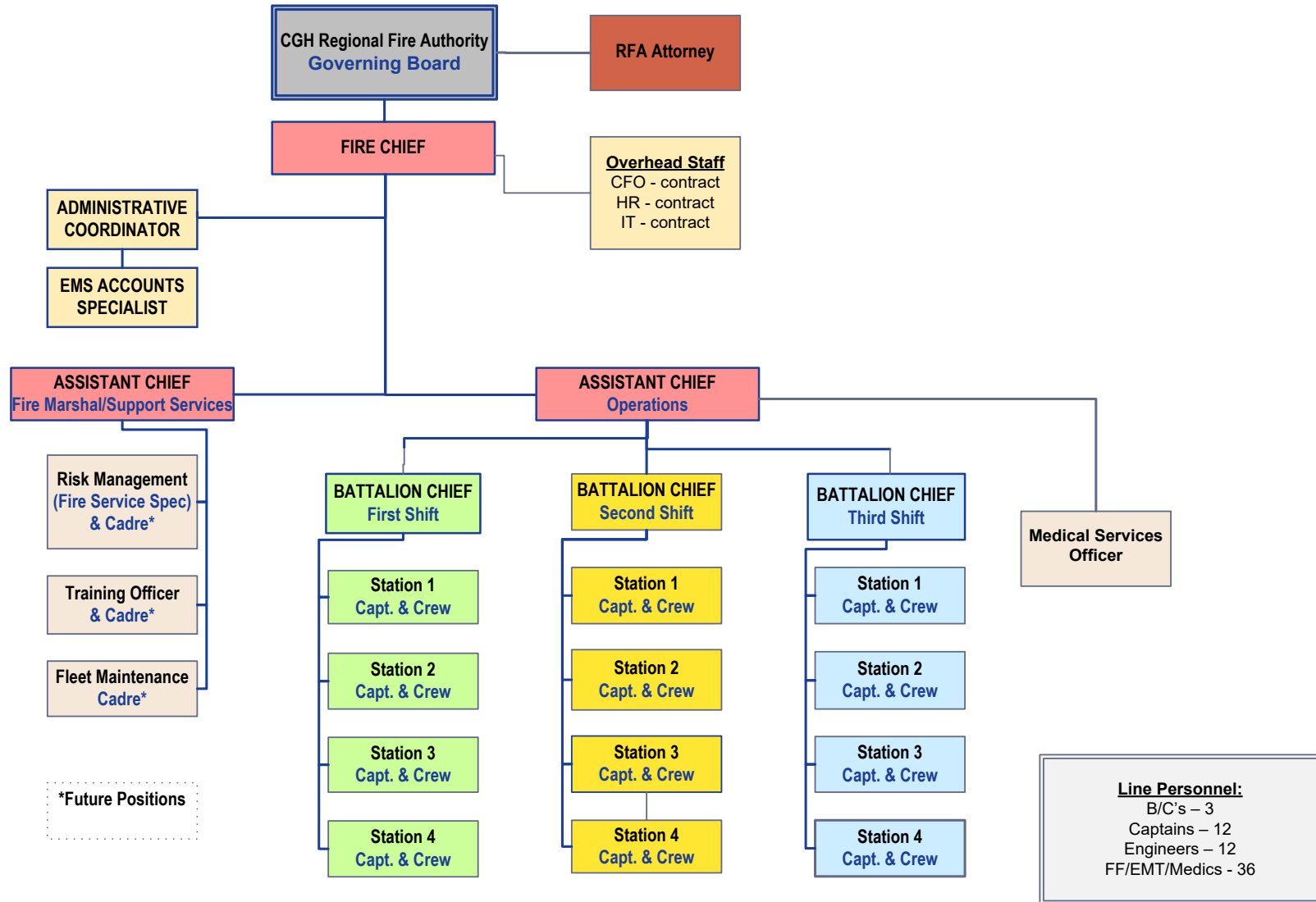
D. RFA Section 10 Plan Revision

1. The Community Risk Reduction section of the Plan may be amended by a majority vote of the RFA Governing Board.

Appendix A - Jurisdictional Boundaries



Appendix B - Organizational Structure



Appendix C – Benefit Charge Methodology & Formula

Section 1. Benefit Charge. The RFA Governing Board shall fix and impose a benefit charge on personal property and improvements to real property located within the RFA, which have or will receive benefits provided by the RFA to be paid by owners of such properties.

1.1. Method of Apportionment. The total benefit charge authorized by this resolution shall be reasonably apportioned among the affected parcels of property initially [by the general method described below] in accordance with RCW 52.26.180, and 52.26.190 subject to ongoing modifications by the RFA Governing Board.

1.2. Amount of Benefit Charge. The benefit charge for each year shall be set in the year preceding imposition of the charge after a public hearing to review and establish the amount of the benefit charge pursuant RCW 52.26.230 and shall not exceed 60% of the RFA's operating budget.

1.3. Notice of the Benefit Charge. Subsequent to the public hearing, property owners will be notified in writing each year of the benefit charge and the amounts thereof to be charged in the subsequent year.

1.4. Review Board. Subsequent to establishing the annual benefit charge and notifying the property owners, the RFA shall form a review board pursuant to RCW 52.26.250. The review board shall be convened and available for at least a two-week period to hear and decide written appeals from property owners regarding their particular benefit charge assessment.

Section 2. Effective Date. If approved by the voters, the continued benefit charge shall be imposed on the affected properties beginning January 1, 2023.

Section 3. Benefit Charge Initial Formula: [Insert]

Appendix D – Asset Transfers

Condition Scale:

Very Good	In new or near new condition. No damage, may have minor blemishes
Good	Not new, but very usable with no major damage, may have minor damage and/or blemishes
Fair	Older, usable, minor damage or blemishes, is or should be reserve capacity
Poor	Usable but older, worn, with significant damage and/ or blemishes, in reserve capacity
Unusable	Out of Service/ damaged

Hoquiam Fixed Assets:

Asset	Location	Current Condition	Current Replacement Value
HQ Station	625 8 th St (HQ)	Good	
HQ Diesel Generator	625 8 th St	Good	
Station 2	517 Ontario (ST 2)	Good	
ST 2 Natural Gas Generator	517 Ontario	Good	
SCBA Compressor and Fill Station	HQ	Good	
Bunker Extractor	HQ	Good	
Bunker Dryer	HQ	Good	

Hoquiam Vehicles: (not to include stocked equipment)

Asset	Location	Current Condition	Number of items	Current Replacement Value
1989 Peirce Engine	HQ	Poor to fair	1	\$675,000

1996 Peirce Engine	HQ	Fair	1	\$675,000
2002 Pierce Engine	St2	Good	1	\$675,000
2013 Sutphen SPH100 Ladder Truck	HQ	Good	1	\$1,300,000
Ambulances Ages 2002 to 2019	HQ and St 2	Very Good - 2 Good - 2 Fair - 1	5	New Build = \$179,000 Remount = \$135,000
2005 Ford Explorer	HQ	Good	1	\$40,000
2000 International Flatbed	ST 2	Fair	1	\$76,950

On Order

2021 PIERCE	PUC	\$722,321.72
2021 FORD	F250	\$50,000

Hoquiam Firefighting Equipment:

Asset	Location	Current Condition	Number of Items	Current Replacement Value
Bunker Gear	Personnel	Helmets Very Good – 4 Good – 17 Unusable - 2	23	
		Jackets Good – 15 Fair – 6 Poor – 7 Unusable - 5	33	
		Trousers Good – 15 Fair – 11 Poor – 6 Unusable - 2	34	
SCBA Packs	Vehicles, 2 spare	Fair to Good	20	

SCBA Bottles	Vehicles	Fair to Good	45 Minute - 40	
		Fair to Good	1 hour - 5	
RIT Pack	E1, E2, L1	Good	3	
5" Supply Hose	Vehicles, HQ, St 2	Good to fair	60	\$619.03/ length
2 ½" Hose	Vehicles, HQ, St 2	Good to fair	103	\$164.80/ length
1 ¾" Hose	Vehicles, HQ, St 2	Good to fair	100	\$122.40/ length
1" Wildland Hose	HQ	Very good/ new	8	\$168.25/ length
½" Wildland Hose	HQ	Very Good/ New	4	\$223.25/ length
Wildland Nozzles & Adapters	HQ	Very Good/ new		\$1083.50 Total
1 ¾" Nozzles	Vehicles, HQ, ST 2	Fair to Good	22	\$1,200
2 ½" Nozzles	Vehicles, HQ, ST 2	Fair to Good	8	\$700-\$1200
BlitzFire	E1,E2	Good	2	\$4,000
Chainsaws/Circ Saws	Engines/Ladder	Chain saws Good - 4 Fair - 2 Unusable - 1	7	\$700-\$1200
		Circ Saws Very Good - 2 Good - 1	3	\$950
Vent Fans	Engines/Ladder	Gas Fans Good - 2 Fair - 2	4	\$3,700
		Electric Good - 3	3	\$3000-\$4000
Hydraulic Extrication Equipment	E1,E2	Fair	2 sets with tools	
Thermal Imagers	E1,E2,L1	Very Good - 2 fair	3	\$6,000

Gas Detectors	E1, E2	Fair - 1	2	\$700
Rescue Airbags	E1	Good	1 set	

**Hoquiam
Communications:**

Asset	Location	Current Condition	Number of Items	Current Replacement Value
Portable Radios(Handheld)	Vehicles & Station	Poor	HT1000 -	\$4,300
		Fair	HT1250 -	
		Very Good	6000 -1	
		Good	4000 - 12	
Base/Station Radios	St 2	Good - 1	Motorola CDM1250	\$2,678.00
	HQ	Very Good/New - 1	Motorola APX 4500	
	Vehicle base	Fair to Good	Motorola CDM1250 - 10	\$2,500.00
Cell Phones	Vehicle basic phones	Good	4	\$200
	Officer/Chief iPhones	Good - 2 Very Good - 1	3	Iphone 11 - \$600

Hoquiam Computers/ Laptops/ Electronics:

Asset	Location	Current Condition	Number of Items	Current Replacement Value
Desktop Computers	HQ, St 2	Good - 4 Fair – 1	5	
Laptop Computers	HQ	Getac Very Good	6	
		Surface Pro Good	2	
Tablets/Ipads	HQ, St 2	Very good	2	
Printers	HQ,St 2	Very good	2	
Paper Shredders	HQ, St 2	Very Good	3	
Cameras	Vehicles	All Fair	4	

Hoquiam EMS Equipment:

Asset	Location	Current Condition	Number of Items	Current Replacement Value
LifePack 15 Monitors	Medic Units	Good	4	\$25,000
LifePack 1000 AED	Engines, Ladder, Command	Good	4	
Gurneys	Medic Units	Good – 2 Fair – 2 Poor – 1 Unusable - 1	6	\$15,000
Stair Chair	Medic Units	Good -2 Fair - 2	4	\$3,800
Portable Suction Units	Medic Units	Very Good – 2 Poor - 2	4	\$550
IO Kits	Medic Units	Good	6	\$2,000
Aid Bags(Merritt, March, and Pediatric Bags)	Medic Units	All Good to Very Good	Merritt- 4	\$900 w/ supplies
			March -3	\$ 150 w/ supplies
			Pediatric -3	\$ 800 w/ supplies
Immobilization	Medic Units	Backboards -	25	\$200

(splints, Backboards, KED, Vacuum, Sager)	Stations	Fair to Good		
		Clam Boards - Good	4	\$1,000
		Sagers - Fair	6	\$350
		Vacuum Splints-	6	\$570
		KED-	5	\$150
		Stokes Basket- Fair	2	\$1,200
Medication Refrigerator	Medics Units and HQ	Very Good	5	\$150

Hoquiam Furniture:

Asset	Location	Current Condition	Number of Items	Current Replacement Value
Recliners	HQ, St 2	Very Good - 2 Fair - 5	7	
Office/Desk Chair	HQ, St 2	Very Good - 3 Fair - 6	9	
Table Chairs	HQ	Good – 18 Fair - 3	21	
Tables/ Desks	HQ, St 2	Very Good - 2 Good - 3	5	

Hoquiam Misc. Small Equipment and Tools:

Asset	Location	Current Condition	Number of Items	Current Replacement Value
Honda Generator	E1	Good	1	\$1,100
Hand Tools	Vehicles, HQ, St 2	Shovels- Fair to Good	28	\$30
		Axes- Fair to Good	23	\$45
			13	Small \$75

		Pike Poles- Fair to Good		Long \$350
		NY Hooks- Good	11	\$100
		Trash Hooks- Good	3	\$150
		Haligans- Good	6	\$250
		Misc Tool boxes with Tools - fair to good	7	
Station Tool Chest with tools	HQ, St 2	Good	2	
Hand Lanterns	Vehicles, HQ, St 2	Very Good	6	\$310
		Good	6	
		Fair	1	
		Poor	3	
		Unusable	3	
Pulaski & Rogue Hoe	HQ	Very Good/ new	2 each	Pulaski - \$72.68 Hoe - \$54.45

Condition Scale:	
Very Good	In new or near new condition. No damage, may have minor blemishes
Good	Not new, but very usable with no major damage, may have minor damage and/or blemishes
Fair	Older, usable, minor damage or blemishes, is or should be reserve capacity
Poor	Usable but older, worn, with significant damage and/ or blemishes, in reserve capacity
Unusable	Out of Service/ damaged

Aberdeen Fixed Assets:			
Asset	Location	Current Condition	Current Replacement Value
HQ Station	700 W Market St, Aberdeen WA	1966	

HQ Generator	700 W Market St, Aberdeen WA	Good	
Station 2	700 W. Curtis St. Aberdeen WA	1966	
SCBA Compressor and Fill Station	700 W Market St, Aberdeen WA	Good	
Bunker Extractor	700 W Market St, Aberdeen WA	Good	
Bunker Dryer	700 W Market St, Aberdeen WA	Good	
Medical Oxygen Cascade System	700 W Market St, Aberdeen WA	Good	

Station Appliances	Location	Current Condition	Current Replacement Value
HQ Fire Station			
Refridgerator	700 W Market St, Aberdeen WA	Good	
Stove	700 W Market St, Aberdeen WA	Good	
Microwave	700 W. Curtis St. Aberdeen WA	Good	
Clothes Washer and Dryer	700 W. Curtis St. Aberdeen WA	Good	
Station 2			
Refridgerator	700 W. Curtis St. Aberdeen WA	Good	
Stove	700 W. Curtis St. Aberdeen WA	Good	
Microwave	700 W. Curtis St. Aberdeen WA	Good	
Clothes Washer and Dryer	700 W. Curtis St. Aberdeen WA	Good	

Aberdeen Vehicles: Does not include stocked equipment													
Vehicle Number	Year	Make	Model	VIN	License Number	Member Unit No.	Dept.	Vehicle Action	Deduct	Replace Cost?	Vehicle Value	Equip Value	Total Value
V-AB-017	2020	PIERCE	ENFORCER	4P1BCAGF9LA021581		88	FIRE	Modified	1,000	Yes	952,886	150,000	1,102,886
V-AB-018	2020	PIERCE	ENFORCER	4P1BAAGFXLA021613		78	FIRE	Modified	1,000	Yes	744,940	150,000	894,940
V-AB-002	2018	Ford	Explorer	1FM5K8AR8JGC43040		164	FIRE	Add	1,000	Yes	32,500	4,500	37,000
AB-14308	2014	RAM	2 SL	3C6TR5JT2EG133586	57175D	162	FIRE	Modified	1,000	Yes	48,000	40,000	88,000

AB-6902	2005	FORD	CROWN VICTORIA SEDAN	2FAFP71W35X147817	29567D	149	FIRE	Modified	1,000	Yes	25,000	0	25,000
AB-2548	2001	PIERCE	LADDER TRUCK	4PICT02S31A0001732	30869D	91	FIRE	Modified	1,000	Yes	620,000	50,000	670,000
AB-4177	2001	PIERCE	DASH PUMPER	4P1CT02S31A001701	30867D	90	FIRE	Modified	1,000	Yes	402,000	50,000	452,000
	2007	FORD	Ext Cab F150	1FTRX12W87FB64260	45499D	140	FIRE						
AB-17018	2017	Ram	4500 - Ambulance	3C7WRLCL3HG622190	63492D	163	EMS	Add	1,000	Yes	215,000	50,000	265,000
AB-13896	2013	DODGE	NORTH STAR AMB	3C7WRKCL9DG584341	57310D	161	EMS	Modified	1,000	Yes	185,000	50,000	235,000
AB-12336	2010	Ford	E450 Ambulance	1FDXE4FP0ADA17673	53705D	152	EMS	Add	1,000	Yes	162,000	38,000	200,000
AB-2064	2007	FORD	E350 AMBULANCE	1FDXE45P27DA85208	47624D	142	EMS	Modified	1,000	Yes	120,000	38,000	158,000
	2,021	FORD	ECONOLINE	1FDXE4FN7MDC26802	7154D	154	EMS		1,000	Yes	125,000		

Aberdeen Firefighting Turnout Gear

Asset	Location	Current Condition	Number of Items	Current Replacement Value
Bunker Gear - Coat, Pants, Helmet, Gloves, Hood	Personnel	Good	Active use - 39	\$113,100
		Fair	Back up Gear - 32	\$928,800
			Spare Gloves -10	\$850
			Spare Hoods - 4	\$120

Self Contained Breathing Apparatus

SCBA Packs - Scott		Good	34	\$289,000
SCBA Bottles - Scott		Good	66	
SCBA Masks - Scott		Good	48	
RIT Pack - Scott		Good	2	
Fire Apparatus - Hose				
Asset	Location	Current Condition	Number of Items	Current Replacement Value
L10 - 1025 ft 4 LDH, 550 ft 2 1/2 in, 850 ft 1 3/4, 50 ft 1 1/2, 5 TFT Nozzles, 1 Propak	L10			
E10 - 1000 ft 4 in LDH, 1000 ft 1 3/4, 600 ft 2 1/2, 3 TFT Nozzles, 3 Elkhart Nozzles, 1 Blitzfire	E10			
E12 - 1025 ft 4 in LDH, 700 ft 1 3/4, 750 2 1/2, 100 ft 1 1/2, 5 TFT Nozzles, 1 Blitzfire	E12			
E14 - 1000 ft 4 in LDH, 600 ft 2 1/2, 150 ft 1 1/2, 3 TFT Nozzle, 3 Elkhart Nozzles	E14			
Fire Hose Totals - On Apparatus				
4 inch LDH Water Supply Hose			4075 ft	
2 1/2 inch hose			2500 ft	
1 3/4 hose			3550 ft	
1 1/2 hose			300 ft	
Reserve Hose Supply				
4 inch LDH Water Supply Hose	HQ Fire Station		1000 ft	
2 1/2 inch hose	HQ Fire Station		1150 ft	

1 3/4 hose	HQ Fire Station		2200 ft	
Reserve Appliances				
TFT Nozzles	HQ Fire Station		16	
Elkhart Nozzles	HQ Fire Station		6	
Blitzfire Monitors	HQ Fire Station		2	
Pro-Pack	HQ Fire Station		1	
Task Force Intake Valve	HQ Fire Station		2	
Fire Equipment - Power Tools				
Chainsaws				
Stihl 046	Fire Apparatus	Good	2	
Stihl MS462C Rescue Chainsaw	Fire Apparatus	Good	1	
Stihl 026	Fire Apparatus	Good	1	
Stihl 038	Fire Apparatus	Good	1	
Echo QV8000 Vent Saw	Fire Apparatus	Good	1	
Assorted Chains	Fire Apparatus			
Circular Saws				
Husqvarna K960	Fire Apparatus	Good	1	
Husqvarna K970	Fire Apparatus	Good	1	
Stihl TS400	Fire Apparatus	Good	1	
Vent Fans				
Tempest Electric PPV	Fire Apparatus	Good	2	
Unifire Gas PPV w/Exhaust Ext	Fire Apparatus	Good	1	
Blowhard BH20 PPV (Battery)	Fire Apparatus	Good	2	
Extrication Equipment				
Holatro PU5 Power Unit	E12	Good	1	
Holmatro 4150 Combi Tool	E12	Good	1	
Hurst Battery Combi Tool	M12	Good	1	

Holmatro DPU31 Power Unit	BC10	Good	1	
Holmatro 4050 NCT Cutter	BC10	Good	1	
Holmatro 4242 Spreader	BC10	Good	1	
Holmatro telescoping ram	BC10	Good	1	
Holmatro 3 Bag Heavy Duty Lift Syst	BC10	Good	1	
Thermal Imagers - Handheld	E10,E12, BC10	Good	3	
Thermal Imagers - SCBA mounted		Good	6	
Gas Detectors	E10, E12,BC10	Good	3	\$1,500
Rehab Equipment - Awning, Benches		Good	1	

Aberdeen Communications:				
Asset	Location	Current Condition	Number of Items	Current Replacement Value
Portable Radios(Handheld)	Personnel	Poor	HT1000 - 2	
		Fair	HT1250 - 46	
		Very Good	APX6000 -10	
		Very Good	APX4000 -3	
Base/Station Radios	HQ	Good	Motorola 2 - APX4500	
	Station 2			
	Mobile Radios - Vehicles	Good	Motorola - 12	
Cell Phones	Vehicle basic phones	Good	6	
	Assistant Chief - Battalion Chief	Good	2	

ShoreTel Phone System - Handsets	All Buildings	Good	25

Aberdeen Computers/ Laptops/ Electronics:

Location	Brand	Model	Desk/Lap	Processor	Memory	Win 7 or 10	Purchase Date	Service tag	Issues	Dept Budget
ADMIN BLDG										
Jessica Chum	HP	400 G3	Desk	Intel i-5	8GB	7 pro	Jan-18	8CG74260LK	New	EMS
Susie Johnson	Dell	Optiplex 3020	Desk	Intel i-5	4GB	7 pro	Unknown	318DN02	Good	EMS
Chief Hubbard	Dell	Vostro	Desk	Intel i-3	8GB	7 pro	11/29/2011	HZR0XR1	Good	Fire
Chief Malizia	Dell	optiplex 390	Desk	Intel i-5	4GB	7pro	4/10/2012	70ZLMS1	Good	Fire
HQTRS STA.										
Training Room 1	Dell	optiplex 745	Desk	Intel Core 2	3GB	7 pro	Unknown	JDVDMD1	Good	Fire
Training Room 2	Dell	optiplex 3046	Desk	Intel i-5	8GB	7 pro	11/8/2016	H3BKMD2	Good	Fire
Training Room 3	Dell	optiplex 3046	Desk	Intel i-5	8GB	7 pro	11/8/2016	H3BLMD2	Good	Fire
Training Room 4	Dell	Optiplex 755	Desk	Intel i-5	2GB	7 pro	Unknown	G85DZF1	Good	Fire
Training Room 5	Dell	Optiplex 7010	Desk	Intel i-3	4GB	7 pro	8/21/2013	8MCY8Y1	Slow	EMS
Day Room 6	Dell	Optiplex 780	Desk	Intel Core 2	6GB	7 pro	Unknown	C11P3P1	Good	Fire
BC Office 7	Dell	Optiplex 7040	Desk	Intel i-5	16GB	7 pro	1/25/2017	GJS6CH2	Good	Fire
Fire Service Specialist	Microsoft	Surface Pro	Laptop						Good	Fire/EMS
M10	Getac	V110	Laptop	Intel i-5	8GB	10	May-17	RJ603V2538	Good	
M10	Getac	V110	Laptop	Intel i-5	8GB	10	Sep-18	RK303V1126	Good	

M16	Getac	V110	Laptop	Intel i-5	8GB	10	Sep-18	RK303V1127	Good	
M14	Dell	7214	Laptop	Intel i-5	8GB	10	Nov-17	1KOLNY1	Good	
FC101 MDT	Dell	7214	Laptop	Intel i-5	16GB	10	Jan-19	FFKCTG2	New	
BC10 MDT	Dell	7214	Laptop	Intel i-5	16GB	10	Jan-19	9FKCTG2	New	
SO, STA.										
SS Watch Room	HP	400 G3 Mini	Desk	Intel i-5	8GB	7 pro	Jan-18	8CG74260NQ	New	Fire
SS Watch Room									New	EMS
M12	Getac	V110	Laptop	Intel i-5	8GB	10	Sep-18	RK303V1128	Good	
M12	Dell	7214	Laptop	Intel i-5	8GB	10	Oct-18	G60QSG2	Good	
TABLETS										
Fire Prevention	Apple	IPad	1 - 10 In IPad						Good	
Fire Prevention	Apple	IPad	3 - Mini IPads						Good	
NETWORK PRINTERS										
Hqtrs Sta	Sharp	MX5051							Good	
So. Sta	Sharp	AR-M317							Good	
Admin. Bldg	Sharp	5050V							Good	
CAD Printer Rip/Run									Good	
CAD Printer Rip/Run									Good	
PAPER SHREDDERS										
Admin Bldg	Fellowes	1250							Good	
So. Sta	Fellowes	99i							Good	

ABERDEEN EMS EQUIPMENT	NUMBER OF UNITS	COST PER UNIT	TOTAL COST
LifePak 15	4	\$30,000.00	\$120,000.00
S-Scort Suction unit	4	\$900.00	\$3,600.00

LP 1000 AED	1	\$2,600.00	\$2,600.00
Meret Bag w/ equipment	4	\$3,200.00	\$12,800.00
Stryker powerload gurney	4	\$20,000.00	\$80,000.00
Stryker powerload system	3	\$30,000.00	\$90,000.00
Styker Stair Chair	5	\$1,900.00	\$9,500.00
ParaPac Vent	3	\$7,500.00	\$22,500.00
Intubrite video scope	4	\$2,300.00	\$9,200.00
Luxfer carbon O2 cylinder	8	\$250.00	\$2,000.00
Portable O2 manifold	1	\$1,000.00	\$1,000.00
Sager Traction Splint	4	\$350.00	\$1,400.00
Hartwell Combicarrier II	4	\$950.00	\$3,800.00
Backboards	10	\$195.00	\$1,950.00
Ferno Basket Stretcher	1	\$1,000.00	\$1,000.00
Pediamate Restraint system	4	\$360.00	\$1,440.00
Iron Duck PED Board	4	\$300.00	\$1,200.00
Thomas PED Bag	4	\$625.00	\$2,500.00
Vacuum Splint set	5	\$550.00	\$2,750.00
Tank Boss Oxygen Tank Lift	1	\$2,500.00	\$2,500.00
Stryker Tansfer Flat (tarp)	2	\$1,200.00	\$2,400.00
Engel EMS fridge	3	\$1,000.00	\$3,000.00

Binder Lift	3	\$600.00	\$1,800.00
EDU-Disinfection Lamp	1	\$4,500.00	\$4,500.00
MedaSonics II Doppler	4	\$525.00	\$2,100.00
Disaster Backboards	20	100.00	\$2,000.00
		Total	\$387,540.00

Aberdeen Furniture:

Asset	Location	Current Condition	Number of Items
Recliners	Headquarters Fire Station	Fair	6
	Southside Fire Station	Fair	3
Office/Desk Chair	All Stations	Good	8 Workstations
Table Chairs	All Stations	Good	30
Conference Tables	Administation	Good	1
	Headquarters	Good	1

Aberdeen Training Equipment			
Mobile Burn Trailer	Training Ground	Fair Value	
FF Rescue Mannequin	HQ Fire Station	Good	\$1,500.00