

Rotary Log Pavilion Attendant

NATURE OF WORK:

This position is responsible for the supervision and maintenance of the Log Pavilion and the surrounding landscaping. It involves working with the public and the various groups that use the Pavilion. This is a variable hour position. Work hours are typically weekdays, evenings and weekends for approximately 15 to 40 hours a month. Workers are limited to a maximum of 4 months of full-time work (over 69 hours a month) during a 12 month period. Workers may work additional months of 69 hours or less, but in no case will the position exceed 69 hours more than 4 months in a 12 month period.

REPORTS TO:

This position reports directly to the Pavilion Manager/Assistant Parks & Recreation Director.

EXAMPLES OF DUTIES:

Open the Pavilion for various user groups; supervise the building and ensure all rules and policies are followed and enforced; general maintenance and upkeep of the facility; supervise facility during functions; assist users with use of equipment and supplies during functions; close up facility at end of functions, sweep, mop and clean facility restrooms & kitchen; perform related work as required.

WORK ENVIRONMENT/EQUIPMENT USED:

Work is performed both indoors and outdoors, sometimes in adverse weather conditions including rain, snow, heat and cold. Employee must be able to talk, hear and reach with hands and arms and is frequently required to stand, walk and use hands to handle, feel or operate objects, tools or controls; employee is occasionally required to sit, climb or balance, stoop, kneel, crouch or crawl. Lifting and/or moving up to 50 pounds is required occasionally. While performing the duties of this job, the employee may be exposed to toxic or caustic chemicals and vibration. Noise level is usually moderate to loud. Equipment used includes: motorized and hand operated equipment and tools to wash, scrub, weed and buff - including floor machine, hose, grubbers, sprinklers, irrigation systems, painting and maintenance & construction equipment. Telephones and mobile radios are also used.

DESIRABLE KNOWLEDGE, ABILITIES & SKILLS:

Ability to establish and maintain effective working relationships with supervisors and the public as necessitated by work requirements. Basic knowledge of building maintenance. Ability to complete assigned tasks accurately and efficiently. Must demonstrate ability to completing tasks/jobs responsibly and independently.

LICENSES & CERTIFICATES REQUIRED:

- A valid drivers license.
- This position requires a current first aid/CPR card.
- Employees in this position are subject to a criminal background check and will be required to complete background check authorization form as a condition of employment.
- Must be a minimum of 18 years old.

PAY SCALE AND WORK HOURS:

Starting salary begins at \$10.65/ hour. Work hours vary depending on the function times. The work week is Sunday through Saturday (and could include holidays).

CLOSES: Open until filled.

“The City of Aberdeen does not discriminate against or exclude anyone from participation or employment. Please contact the Parks & Recreation Department at 537-3230 (for TDD, dial 533-6668) at least five working days in advance for ADA accommodation requests.”

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